

**WILTON-LYNDEBOROUGH COOPERATIVE
FACILITIES COMMITTEE MINUTES
Tuesday, October 22, 2019
Wilton-Lyndeborough Cooperative M/H School-Staff Workroom
5:30 p.m.**

Present: *Beth Baker, Buddy Erb, Brian Bagley, Carol LeBlanc, Mark Legere, Lisa Post, Bob LaRoche and Superintendent Lane*

I. CALL TO ORDER

The meeting was called to order at 5:32pm.

The next meeting is December 17, 5:30 pm at WLC.

Draft minutes from April 9, 2019

*A MOTION was made by Ms. LeBlanc and SECONDED by Mr. Legere to accept the previous minutes.
Voting: all aye; motion carried unanimously. 2-0*

Review of FRES walkthrough. Review of WLC walkthrough.

Mr. Bujak (not present) asked to discuss putting replacement of ceiling tiles at WLC.

Mr. Erb-It might be a good idea to do new lighting program but sections at a time instead of full project.

Mr. Legere- Is it a good idea to do roof and tiles at the same time. Mr. Erb will look into replacement.

Review of CIP:

Projects completed. WLC parking lot \$19,120 and FRES chimneys \$36.850

Ms. Baker-It would be helpful in knowing the history. Mr. Erb gives the history CIP, as it exists is about WLC. FRES and LCS, renovating has taken of things. LCS, watching the roof and boiler.

Ms. Baker wants to identify what has been done in the summer of 2019 and what will need to be done for the 2020 summer. Mr. Erb reviewed the summer projects from 2019. Paving and chimney all done. Champion did the paving and CSR did the chimney.

Summer of 2020:

- Roofing section- 1-5 have already been replaced.
- Section 6- Front office and main hallway, half way down high school hallway. Most expensive part. Not a metal roof, the deck is a fiber creating a different process. Could reduce some of the project which could save some money in the short term.
- Section 6- \$85,000. MS wing
- Section-9 - \$61,000. Couple of years left on the existing non-finished roof at WLC

Mr. Bagley-What part leaks. Mr. Erb- Section 6 where the gym wall rises.

Ms. Baker to Mr. Erb- Do you recommend finishing the roof or other projects. Mr. Erb- Do the roof. School Board makes the decision.

Mr. Lane explains the process for release of funds.

Do we want to price out the LED lights and ceiling tiles, when does the decision need to be made?

51 Mr. Lane indicates that the next meeting, Dec. 17, the committee needs to make a recommendation to the School
52 Board as to whether or not to create a CIP warrant article.
53
54 Roof being considered, dish washer replacement at WLC, group bathroom renovation in HS wing, LCS roof over the
55 multipurpose room
56
57 Ms. Post- CIP shows balance at each year. How does it work that funds are taken in and expended? Looking for
58 clarification.
59
60 Ms. Baker- Next meeting need to know what needs to be done and how much it will cost.
61
62 Ms. Post- Clarified can the Board spend more than is taken in. Mr. Lane explains that the Board can expend the
63 funds in the account by a public vote but the funds can only be used for the purpose the fund was created for.
64 Mr. Legere clarifies the history of the funds being recommended in the past three years.
65
66 Ms. Post asks what would be the recommended dollar figure in the upcoming warrant. By consensus, that number
67 has not been decided.
68
69 Mr. Legere clarifies that section 6 would be the next item and that there should be a dollar figure discussed by the
70 Board. No disagreement.
71
72 Ms. Baker- look into ceiling tiles and LED lighting into the CIP for a future.
73
74 Do we have a consensus on recommending \$85,000 for the roof to the Board for a warrant article? Yes
75
76 Meeting adjourned at 6:15.
77
78 Respectfully submitted,
79 Kristina Fowler for Bryan Lane